



Please return to:  
 PZ at the Institute  
 or  
 P&O NWO-I  
 PO Box 3021  
 3502 GA UTRECHT  
 The Netherlands

For further information, employees of institutes please contact your personnel officer.

Other employees can contact:  
 Ms. A. Bor, a.bor@nwo.nl, +31 30 600 12 37

## APPLICATION FOR SUBSIDY TOWARDS MOVING, ACCOMMODATION AND WEEKEND TRAVEL EXPENSES

*The application should always be submitted via the working group leader or the personnel officer.*

*Please note! This form is valid for AMOLF, ARCNL, DIFFER, Nikhef, the NWO-I office and the university work locations (BUW).*

This form is being completed due to:  Starting work per .....

Moving house per .....

Another reason: .....

Surname and initials : .....

Date of birth : .....

Current home address: street, house no. : .....

Postal code and town/city : .....

Appointed by working group/institute : .....

Work address: street, house no. : .....

Postal code and town/city : .....

Email address : .....

Correspondence address :  Home address  
 Working address

The undersigned would like to be considered for a subsidy towards:

**Moving expenses from abroad**

New address:

Postal code and town/city:

**Moving expenses within the Netherlands**

New address:

Postal code and town/city:

**Accommodation costs** € ..... per week / month (submit invoice)

*Please note! Only applicable where there are two distinct households.*

**Weekend travel expenses** Destination address

.....

The party involved declares that they

- have answered all questions truthfully;
- will immediately notify their employer of any changes to the above information.

Date: .....

Town/City: .....

.....  
(Signature of applicant)

**- Only applicable by application moving expenses**

The group leader/personnel officer declares to take note of the application for moving expenses):

Date: .....

Town/City: .....

.....  
(Signature of working group leader/personnel officer)

**- Only applicable by application accommodation costs**

The group leader/personnel officer declares to support the application for subsidy towards accommodation costs, motivation (obliged):

.....  
.....

Date: .....

Town/City: .....

.....  
(Signature of working group leader/personnel officer)

Verwerking P&O NWO-I:

Kostensoort/reg.nr. : .....  
Indienstdatum : .....  
Uitdienstdatum : .....  
Ingangsdatum vergoeding : .....

Weekendreiskosten

Vergoeding : € .....

Pensionkosten : € .....

Opmerkingen:

.....  
.....

Controle P-Beheer : .....  
Verwerking SA d.d. : .....  
Controle SA d.d. : .....