



**JOB DESCRIPTION
and
PLAN FOR TRAINING AND SUPERVISION
PhD student**

Name of employee:

Institute/working group:

Department/research unit:

Effective as of:

1. Supervisor(s)

Working group leader:

PhD supervisor(s):

Other supervisor(s):

2. Research

Research objective:

.....

.....

.....

Design of research, as well as reporting method and timing of reports:

.....

.....

3. Training plan

What expertise and skills must be acquired during the course this appointment:

.....

.....

How is this to be implemented (first year - specific, subsequent years - general)?
(Lecture course, symposia, traineeships, studying abroad and the like.):

- *Dutch Welcome Course*
- *NWO-I training course 'Taking charge of your PhD project' for trainee research workers during their first year*

.....

.....

.....

4. Supervision plan

How often and in what way personal supervision is provided by working group leaders and/or other supervisors
(at least once every two weeks)?

.....

.....

.....

(There will be an annual planning and evaluation interview.)

5. Other activities

Size of task (maximum ten percent):

.....
.....

Nature of the activities and the number of hours per activity:

.....
.....

6. Signed

Name of party involved:

Date:

Signature:

.....

Name(s) of responsible individual(s):

Date:

Signature:

.....

.....

Mr. E. Schilt, Head P&O

.....

.....

Forward to the NWO-I Office P&O after signing in triplicate.

The following apply to this plan:

1. Implementing Regulations 8 'Specific provisions for researchers in training (onderzoeker in opleiding, oio)'.
2. Collective labour agreement for research establishments, section 12.